



- **Welcome** to the Faculty of Law (**Facultat de Dret**, Universitat de València – Tarongers Campus)
- Incoming students **MOBILITY PROGRAMMES**: ERASMUS, SICUE & INTERNATIONAL PROGRAMME 
- **Undergraduate studies**: Law, Political Sciences, Criminology and Double Degrees



05.09.2023 Welcome Service of
International Relations of UV

Certificate of arrival! incodocs@uv.es

06.09.2023 Welcome Faculty of Law
International team and important
administrative and academic
information

INTERNATIONAL MOBILITY TEAM 😊



Vice-Dean for International Relations

Prof. Carmen Azcárraga

Administrative staff

Ms Loles Cubells and Ms Elba Presno

Mobility coordinators

Prof. Ester Machancoses (Law)

Prof. Mónica Martínez (Law)

Prof. Asunción Colás (Criminology)

Prof. Clara Portela (Political Sciences)

Prof. Ana Isabel Blanco (Law/BA and Law/Eco)

In this session



- Enrollment rules, exams, main academic info
- **Summary of your enrollment** (if you have sent in advance the chosen subjects as requested)

OK or may require some **changes**, due to:

- unfulfillment of enrollment rules*
- schedule overlaps
- closed groups (maximum number of students)



UNFULFILLMENT OF ENROLLMENT RULES

- Credits **cannot** be divided (9 or 7,5=annual)
- **Minimum** 18 (1 semester) or 36 (annual)
- **At least 50%** of subjects offered in our Degrees: Law, Political Sciences and Criminology (**check languages**)
- **No** research papers or internships
- **No** master degree subjects
- **At least** one subject taught in Spanish



SUBJECTS OFFERED BY OTHER FACULTIES

Do not apply for acceptance to the relevant Faculty

The Faculty of Law (Erasmus Office) will do it **on your behalf**

We must wait for the answer

Please **note**: It may arrive after the beginning of the classes



Fee (for student card and insurance)

Proof of payment to Erasmus Office. **Otherwise** your password will be cancelled and you will not have access to your personal area UV

UV e-Card IMPORTANT: **picture** through Secretaria Virtual!

Access to www.uv.es “login”: UV mailbox, Aula Virtual (enrolled subjects; incoming community), Virtual Secretaria (timetables, exams), Access to multiple services (library, sports...)

Enrollment changes



- Professors do **not** enroll (always at Erasmus Office)
They **cannot** accept new students in closed groups

- **Deadline** : From 18 September to 20 October 2023

IN PERSON

- Any reason...
- Previous acceptance of home University?

- **Update your LA!!**

Any change in the enrollment must be accordingly changed in the Learning Agreement **(!!!!)** Learning agreement and enrollment **must be consistent**: they shall contain the same subjects. Otherwise, problems with validation of grades once back at home University.

EXAMS and ACADEMIC INFO



- **In-person exams.** Online exams are NOT allowed.
- Every student has **two opportunities** to pass an exam (1st and 2nd call). The 2nd one can only be used when the 1st one has not been taken (NP), or the subject has been failed.
- Only in the official dates (already available at “Secretaría Virtual”) **note** that one same subject may have different exam dates in different Degrees)

AT THE END OF THE STAY



- Make sure that **Learning agreement** and changes are signed.
- Guidelines from the Central Service for International Relations UV:
 - 1.- **Transcript of records** once the grades have been processed at the end of your stay
 - 2.- **Certificate of attendance**

Library information



Informative sessions

Tuesday 12 September 2023

2 sessions 12.30pm or 3.30pm

meeting point Lobby

No previous inscription is required

In Spanish (1hour)

FURTHER INFORMATION



Law Faculty:

1. Administrative information: Erasmus Office (E02) Monday/Friday, 9am-2pm
2. Academic information: [Mobility coordinators](#)

Professors: make use of **TUTORÍAS** (every week). Read Syllabus + Annex first

Service of International Relations UV: [Incoming unit](#) (incoming@uv.es)

Buddy program – support of local students